

Hurst-Eules-Bedford Independent School District GIFTS & BEQUESTS

Use of Funds: All bequests of property for the benefit of the public schools shall, when not otherwise directed by the grantor, vest the property in the Board. Funds or other property donated, or the income therefrom, may be expended:

1. For any purpose designated by the donor that is in keeping with the lawful purposes of the schools that are to benefit from the donation; or
2. For any legal purpose if the donor designated no specific purpose.

Describe Donated Property	Value	Total Amount	Check #

* If a non-monetary donation, please state current appraised market value.

How will the donation benefit students and/or staff? This information will be included on the board agenda item. If necessary, use the back of this page. _____

Are there any special instructions pertaining to this donation? If necessary, use the back of this page. _____

For donations over \$250: Who will be accepting appreciation certificate from the Board of Trustees at the board meeting? _____

What revenue budget string will the donation be deposited to? _____

DONATED by:

ACCEPTED by H-E-B Independent School District:

Print Name of Donor _____

Campus _____ Department _____

Print Donor's Company's Name (if applicable) _____

Submitted by: _____

Print Donor's Address _____

Approved by: _____ Date _____

Print Donor's City, State, Zip _____

For Business Office Use Only:

Receipt Number: _____ date: _____

Date letter sent: _____

Date _____